



THE CITY OF SAN DIEGO

Historical Resources Board

HISTORIC RESOURCE DESIGNATION CHECKLIST

Anyone submitting a site for consideration by the Historical Resources Board for Historic Designation, and inclusion in the City's Historic Resources Register needs to fill this checklist and supplement said information, as necessary with the documentation listed:

APPLICANT

Name _____ Affiliation _____

Address _____ City _____ State _____ ZIP _____

PURPOSE OF REQUEST (Please check one or several)

Site Preservation ☐ Environmental Document Preparation ☐ Demolition Clearance ☐ Other ☐

SITE IDENTIFICATION

Name and location of site including:

Street Address _____ Community _____ Zip _____

Legal Description (Assessor's Parcel Number) _____

Other Identification (specify) _____

OWNER OF RECORD

Name _____

Address _____ City _____ State _____ Zip _____



Planning Department

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SITE VISUAL DESCRIPTION

1. Area Maps included in Historical Report (check as many as applicable)

Streets and alleys YES ____ NO ____

Site location YES___ NO___

USGS Maps YES ____ NO ____

Photos of Existing Site YES___ NO___

Lot numbers YES ____ NO ____

Structure(s) outline YES___ NO ___

Other information YES___ NO ___

Historic Photos YES___ NO___

2. Brief description of the site's historical value (For more information, refer to Attachments listed 3, and/or 5.)

[illegible]

3. Brief description of the site's architectural value (For more information refer to Attachments)

[illegible]

4. Brief description of physical features of the site and its context (See Attachments listed 2, 3, and/or 4)

[illegible]

HISTORIC DESIGNATION CATEGORY SOUGHT

Please check the appropriate Designation Category that best applies to your site. A site may qualify for more than one category. If so, please describe in your historical study the details that are the basis for the site's qualification under the various criteria.

CRITERION A. CULTURAL LANDSCAPE or ARCHAEOLOGICAL SITE

Definition: Resources are those sites exemplifying or reflecting special elements of the City's, community's or a neighborhoods historical, archaeological, cultural, social, economic, political, aesthetic, engineering, landscaping, or architectural development

YES ____

NO ____

Specific Resource Represented (See definition above) _____

CRITERION B. HISTORICAL PERSON OR EVENT

Definition: Resources are those identified with persons or events significant in local, state or national history.

YES ____

NO ____

Specific Resource Represented (See definition above) _____

CRITERION C. ARCHITECTURE

Definition: Resources are those that embody the distinctive characteristics of style, type, period, or method of construction or is a valuable example of, the use of indigenous materials or craftsmanship.

YES ____

NO ____

Specific Resource Represented (See definition above) _____

CRITERION D. MASTER BUILDER

Definition: Resource is representative of the notable work of a master builder, designer, architect, engineer, landscape architect, interior designer, artist or craftsman.

YES ____

NO ____

Specific Resource Represented (See definition above) _____

CRITERION E. NATIONAL OR STATE REGISTER ELIGIBLE

Definition: Resource is listed on or has been determined eligible by National Park Service for listing on the National Register of Historic Places or is listed or has been determined eligible by the State Historical Preservation Office for listing on the California Register of Historical Resources.

YES ____

NO ____

Specific Resource Represented (See definition above) _____

CRITERION F. HISTORIC DISTRICT

Definition: A finite group of resources related to one another in a clearly distinguishable way or a geographically definable area or neighborhood containing improvements which have a special character, historical interest or aesthetic value or which represent one or more architectural periods or styles in the history and development of the City

YES ____

NO ____

Specific Resource represented (See definition above) _____

HISTORICAL RESOURCES CHECKLIST TO DOCUMENT HISTORIC RESOURCE VALUE

Please review and respond to the questions that follow as these apply to your selected Historic Resources

Designation criteria

CRITERION A. CULTURAL LANDSCAPE or ARCHAEOLOGICAL SITE

Significance may be established by answering the following questions

1. Does the site exemplify or reflect a special element of the City's, community's or neighborhood's historical development?
YES ____ NO ____
2. Does the site contain archaeology that may exemplify or reflect a special element of the City's, community's or neighborhood's development?
YES ____ NO ____
3. Does the site exemplify or reflect a special element of the City's, community's or neighborhood's cultural, social, economic, political, or historical development?
YES ____ NO ____
4. Does the site exemplify or reflect a special element of the City's, community's or neighborhood's engineering, landscaping or architectural development?
YES ____ NO ____

DOCUMENTARY INFORMATION ON WHICH THIS DESIGNATION IS BASED (Please check as appropriate)

1. Researcher qualifications per Secretary of Interior Standards or equivalent education and experience ____
2. Evidence and documentation of site significance through prior field work, ethnographies, archaeology, cultural resource management reports, record searches, field surveys, etc. ____
3. Detailed list of source material including specific references used to compile the report. ____

CRITERION B. HISTORICAL PERSON OR EVENT

Historical significance may be established by answering the following questions:

1. Is the site identified with persons significant to the history of San Diego, the State, Nation, or World-wide significance?
YES ____ NO ____
2. Is the site identified with significant events in the history of San Diego, the Region, the State or the Nation?
YES ____ NO ____

DOCUMENTARY INFORMATION ON WHICH THIS DESIGNATION IS BASED (Please check as appropriate)

1. Evidence to establish and document the date and historical significance of the site ____
2. Biographical information on the person(s) associated with the site ____
3. Detailed list of source material including specific references used to compile the report ____
4. Chain of title since the date of construction, or acquisition of site ____

CRITERION C. ARCHITECTURE

Architectural significance can be established by responding to the following questions:

1. Does the site embody distinctive characteristics of a style, type, period of architecture or method of construction?

YES ____ NO ____

2. Is the site a valuable example of the use of indigenous materials or craftsmanship?

YES ____ NO ____

CHECK HERE ____ If interior designation is sought a report should include interior features of the structure including physical description and condition, floor plans, and photographs of interior spaces and features.

Please provide in your Historical report a physical description of the site including size, planting, built features, natural features, alterations and present conditions.

CRITERION D. MASTER BUILDER

Significance can be established by responding to the following questions:

1. Is the site representative of the notable work of a master builder, designer, architect or engineer?

YES ____ NO ____

2. Is the site representative of the notable work of a master landscape architect or designer?

YES ____ NO ____

4. Is the site representative of the notable work of a master interior designer, artist, or craftsman?

YES ____ NO ____

Are interior spaces or portions of interior areas to be included for designation? YES ____ NO ____

DOCUMENTARY INFORMATION ON WHICH THIS DESIGNATION IS BASED (Please check as appropriate)

1. Evidence establishing the date and architectural significance of the site including biographical information of the master architect, artist or builder, designer, engineer, landscape architect, interior designer, or craftsman ____
2. Detailed list of source material including specific references used to compile the report ____
3. Physical description of structure including size, materials, alterations, present condition, and site landscape description. ____
4. If interior designation is sought a report should include interior features of the structure including physical description and condition, floor plans, and photographs of interior spaces and features ____

CRITERION E. NATIONAL OR STATE REGISTER ELIGIBLE

Significance may be established by responding to the following questions:

5. Is the site listed in the National Register of Historic places or the California Register of Historical Resources?
YES ____ NO ____
6. Has the site been determined eligible by the National Park Service for listing in the National Register?
YES ____ NO ____
7. Has the site been determined eligible by the State Office of Historic Preservation for listing in the California Register of Historical Resources?
YES ____ NO ____

DOCUMENTARY INFORMATION ON WHICH THE DESIGNATION IS BASED (Please check as appropriate)

8. National Register or California Register listings _____
9. Letter from the State Office of Historic Preservation or National Park confirming eligibility _____
10. Evaluation of property under National and/or State Criteria _____

CRITERION F. HISTORIC DISTRICTS

Areas or groups of sites notable for their spatial character, historical interest or aesthetic value.

HISTORIC DISTRICT: 1. Are a finite group of site resources related to one another in a clearly distinguishable way and within a geographically definable area which has related character, architectural styles, interrelationships, and physical proximity or association?

YES ____ NO ____

2. THEMATIC DISTRICT: Are a finite group of site resources related to one another in a clearly distinguishable way for their thematic character related to architectural style, development period or other characteristics although not within a geographically definable area?

YES ____ NO ____

DOCUMENTARY INFORMATION ON WHICH THIS DESIGNATION IS BASED (Please check as appropriate)

1. Qualifications of the researcher _____
2. Evidence to establish the significance of the resource, such as studies, field work, site listings, documentary resources used, chain of title, biographical information, and other pertinent information as applicable _____
3. Detailed list of source material used to compile the report. _____

RESOURCES CONSULTED (please check as appropriate or list in not listed)

1. National Register of Historic Places _____
2. California (State) Register of Historical Resources _____
3. City of San Diego Historical Resources Register _____
4. Archaeological/Historic Site Records _____
5. South Coast Information Center _____
6. San Diego Museum of Man _____
7. San Diego Historical Society Archives _____
8. Huntington Library _____
11. San Diego State University _____
12. State Historic Resources Inventory _____
13. La Jolla Historical Society Archives _____
12. Other sources Consulted (Please List) _____

13. Bibliography (Please attach) _____

CERTIFICATION

Information Prepared by: _____
Title/Professional Background _____
Business Address: _____

Signature _____ Date _____

ATTACHED REPORT CONTAINS THE FOLLOWING INFORMATION

(Please check attachment information included):

14. Historical Background _____
2. DPR Form _____
3. Location Maps _____
4. Site Descriptions _____
5. Photos and/or Drawings _____
6. Documentary Information on applicable criteria sought
 - a. CULTURAL LANDSCAPE/ARCHAEOLOGY _____
 - b. HISTORICAL PERSON OR EVENT _____
 - c. ARCHITECTURE _____
 - d. MASTER BUILDER _____
 - e. NATIONAL/STATE REGISTER _____
 - f. HISTORIC DISTRICT _____
7. Bibliography List _____